

Job Description: Sales Associate (part time, 15-20 hours weekly)

About Moore Music Company:

Moore Music Company has been serving musicians in downtown Greensboro, North Carolina, since it was founded by Lewis L. Moore in 1939. The current owners, Al and Patti Stephens, are committed to providing excellent customer service while building music education in our schools and in the community. Moore Music Company is here to meet your musical needs, offering instrument sales and rentals, a full-service repair shop, music lessons, sheet music, and instrument accessories.

Compensation and Benefits:

Hiring range \$10-15/hourly based on qualifications and experience.

Work Schedule:

15-20 hours weekly to be scheduled during store hours (Mon-Fri 10-7, Sat 10-4). Must be available evenings 5-7pm and some Saturdays each month.

Primary Duties / Brief Description of Work:

Responsibilities of a Sales Associate at Moore Music Company include providing exceptional customer service, fostering a welcoming and friendly atmosphere, informing customers about the diverse range of products and services available at Moore Music Company, assisting customers both in person and over the phone, processing transactions, facilitating new instrument rentals, and upholding the cleanliness and organization of the retail space through proper inventory display, instrument maintenance, and overall upkeep of the premises.

Qualifications:

Minimum qualifications:

Must be at least 18 years old.

Preferred qualifications:

1-2 years of experience working in a retail, administrative, or arts education setting.

Knowledge of band and orchestra instruments.

Excellent customer service abilities.

Attention to detail.

Special consideration to bilingual candidates (Spanish and English).